

**EXECUTIVE DIRECTOR'S REPORT  
HELLENIC FOUNDATION  
BOARD OF DIRECTORS MEETING  
FEBRUARY 4, 2016**

- **IN HOME CARE – OPERATIONS PERFORMANCE**
  1. 4<sup>TH</sup> Quarter, 2015
  2. January, 2016
  3. YTD A/R Aging Summary – Cash Analysis
  4. Billable hours/ Billed hours/Budget
- **Operation Issues**
  1. Paychex Payroll Proposal - \$3940 annual savings
  2. Dated Files
  3. Paperless Board Meetings
- **Holiday Gift Program**
- **Legal Clinic – HBA/HF Collaboration**
  1. January 19<sup>th</sup> meeting attendees
    - a. Hellenic Bar Association: Eleni Kouimelis, Tom Massouras
    - b. Polish National Alliance: Mark Dobrzycki, Steve Rakowski
    - c. Hellenic Foundation: Judge Kyriakopoulos, Peter Valessares
  2. HBA conference call correspondence
- **Blessing of the Foundation/ Vasilopita Cutting**
  1. Fr. Dean Botsis
  2. Fr. George Lamberis